UUCNH BOARD MEETING MINUTES
20th of February, 2018: 7 to 9:12 PM

Attendance
Robyn Travers  Ivan Baumwell  Susie Wood
Ellen Saksen  Don Nelson  Don Rollins (not 7:35 to 7:45)
Jan Hoeter  Jen Halperin

Consent Agenda

Previous minutes approved (IB moved, SW seconded, all in favor)
Liaison Reports approved (IB moved, SW seconded, all in favor)

Action Items from Previous month

• Completed: Jan to deliver good news to MTV Solar and Susie let Rebecca Hovermale know.
• Completed: ES to call Franklin Park about inclement weather policy and getting on ticker on news stations – they have no idea and instead we need to get applicable on TV/Radio station’s ticker / website, see new action item
• Completed: For mid-year meeting: Someone to do food (Ellen and Dawn), someone to check people in (Don and Susie) and tally for quorum, ushers to collect votes (Ivan), proxy forms ready (RT to do 2 weeks before), create and print agenda, SW to get copy of membership list
• See below agenda item: RT add event planner discussion to next month
• See below agenda item: RT add Jewish family services share the plat discussion to next month
• Completed: RT reach out to First Church for event coordinating
• Completed: RT get copy of systemic change team plan so she can publish prior to meeting.

Stewardship presentation – Alex (via video)

• Idea to install $20K matching fund to inspire congregants to give more. Looks like the Board missed an opportunity to determine what additional budget / pledge drive needed. Instead the number has been determined otherwise. Money should go towards aligned goals: Green Sanctuary, Social Justice (Gerrymandering) and Preparing for new Settled Minister. Board members are asked to set an example regarding pledge drive / card. Highest six congregants provide 25% of pledges, next 13 the next 25.
• Action item: ES to check with Finance Committee where the increased budget comes from.
DLFD search team update
- JH: 3 candidates, 2 are UU educators.

Solar Panel update
- JWH: mtvSolar calculated savings based on residential, not commercial rate. Corrected savings are 29% lower ($724 instead of 1014 per presentation). Thus break even from 8 to 10 years and IRR after 25 years from 13 to 9%. We should go with 300W (over 290W) panels, even if we have to wait an extra month due to supply shortage. mtvSolar is OK to only install the first 12 panels (now 1 more = 5 donated through other installations and 6 from mtvSolar) at this time and ideally the next 18 in one sitting. We only need to purchase one more to get to 12 panels and 19 in total to finish Phase 1. Need to decide if just install 12 now and wait for more donations via installations to finish Phase 1 or do Phase 1 right away. In either case, JWH is willing to donate the needed funds @ $350 a panel. Any later donations via installations could go towards Phase 2 @ $750 per panel. RT: Get congregation to buy in more and allow more congregants to purchase via donation or installation.
  - Motion: JWH to ask mtvSolar to update contract to install the first 12 x 300W panels as soon as available and complete Phase 1 based on further panel purchases via donation or installation. (JH moved, DN seconded, all in favor)
- JWH: Ensure that donations through installations are still possible in Phase 2.
- SW: Try to organize something for Earth Day 4/22, celebrated on 4/29

Jewish family Services Share the plate
- Motion to share the plate for Jewish family Services. (RT moved, SW seconded, all in favor)

Bellwood Update
- RT: Bellwood needs help to pay $7400 for new furnace and resulting issues with water heater and plumbing. About half the B&G budget. Only about 20% of parents are UUCNH members. UUCNH provides a service to the community. (Bellwood regularly needs to fundraise to pay the rent to UUCNH > $9K.) IB: How about a yearly fund for Bellwood infrastructure, e.g. $5K, as an extension of UUCNH B&G budget? Need to decide before July. RT has set up regular meetings with Bellwood.
- RT: Check “Bellwood Furnace” options with Finance and invite treasurer to March or April meeting

Appraisal
- Most Board members reviewed Don’s appraisal and have no concerns. Same vice versa.

Discussion of Intercom
- RD: administrator seems to need more time putting the provided intercom in a final/presentable state then just putting it together herself. RT: Administrative functions should be handled by a paid administrator (vs. a volunteer).
- RD: Work toward re-assigning all intercom work to administrator.

**Discussion of increasing hours for administrator**

- RD provided administrator’s excerpt on her workload as hardcopy. Board members will review.
- Motion to pay administrator for the hours needed to complete her work, even if sometimes beyond 32. (RT moved, SW seconded, all in favor)
- RD: Provide administrator’s excerpt on her workload via email and keep track of administrator’s hours going forward.

**Secretary for next time:** SW

**Action Items (copy from individual topics above)**

- RT: Possibly add Gay Pride Parade to new agenda items
- ES to work with applicable TV/Radio stations to get on their ticker/website in case of inclement weather
- ES to check with Finance Committee where the increased budget comes from
- JWH to ask mtvSolar to update contract to install the first 12 x 300W panels as soon as available and complete Phase 1 based on further panel purchases via donation or installation.
- JWH: Ensure that donations through installations are still possible in Phase 2.
- SW: Try to organize something for Earth Day 4/22, celebrated on 4/29
- ES: Check “Bellwood Furnace” options with Finance and invite treasurer to March or April meeting
- RT: Put Inclement Weather Policy, Discussion of increasing hours for administrator and Discuss Event Planner job description on future agenda
- RD: Work toward re-assigning all intercom work to administrator.
- RD: Provide administrator’s excerpt on her workload via email and keep track of administrator’s hours going forward.